

## **Fraser Public Schools Acceptable Use Policy**

The Internet is an electronic highway afforded to all students of Fraser Public Schools connecting thousands of computer networks all over the world with millions of individual subscribers. The use of the Internet puts current information at the user's fingertips. The Internet provides access to electronic mail, college and university libraries, museums, and a chance to exchange information with people throughout the world.

The intent of this policy is to insure that the Internet is used properly for educational purposes. There are generally accepted rules of etiquette when using the Internet. The Internet user will be expected to abide by the following guidelines:

### **GUIDELINES:**

- Be polite. Never send or encourage others to send abusive messages.
- Use appropriate language. The Internet user is a representative of our school and school district on non-private system. The user may be alone at the computer, but what is said and done can be viewed globally. Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.
- Never reveal a home address or personal phone number to anyone over the Internet.
- Do not reveal the addresses and phone numbers of students or colleagues.
- Never agree to meet people face to face.
- Electronic Mail (e-mail) is not guaranteed to be private.
- People who operate the system do have access to all mail. Messages relating to or in support of illegal activities must be reported to the authorities.
- Do not use the network in any way that would disrupt its use by others.

### **RIGHTS:**

A student has the conditional right, as determined by Fraser Public Schools, to access the Internet to facilitate diversity and personal growth in technology, to learn information gathering skills, and communicate with others electronically. Failure to follow the conditions described in this policy may result in the loss of the student's right to access the Internet. Along with these rights come the following responsibilities:

## RESPONSIBILITIES:

- Passwords, if assigned, must be kept confidential.
- The student has the responsibility to respect the privacy of other users. For example, users will not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users. A student will not represent him or herself as another user.
- The student will adhere to the laws, policies, and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and a student's right of privacy created by federal and state law.
- The student has the responsibility to respect the integrity of computing systems. For example, users will not develop or use programs that harass other users or infiltrate a computer or computing system. A student will not damage or alter any software, any computer or any computing system on or through the Internet.
- It is the student's responsibility to keep computer viruses off any school equipment. The student will be held accountable for any attempt to install and/or run a computer virus.
- The student exercising his/her right to use the Internet as an educational resource will also accept the responsibility for monitoring all materials received under his/her user name. If directed by the lab supervisor, the student will maintain a log of accessed Internet sites.
- The student will accept the responsibility for not accessing, processing or storing pornographic material, inappropriate text files, or files dangerous to the integrity of the network.
- It is the student's responsibility to maintain the integrity of the electronic mail system. The student is responsible for all mail received under his/her user name. The student has the responsibility to make only those contacts leading to educational growth through the Internet. The student is responsible for monitoring all e-mail received for pornographic material, inappropriate information, or files that are potentially dangerous to the integrity of the school's computer network system. The student who receives objectionable material will report it immediately to the lab supervisor.
- It is the student's responsibility to report immediately any misuse of the network to the lab supervisor. Misuse can come in many forms. It is commonly viewed as any message sent or received that indicates or suggests pornography, unethical or illegal solicitation, racism, sexism, or inappropriate language.
- The student is responsible for adhering to the District Student Code of Conduct while using the Internet.

**IN SUMMARY - The Student Will:**

- Use the Internet for the support of education, research, and information consistent with the goals of the district.
- Obey all copyright laws.
- Report any misuses of the Internet including viruses, illegal access to accounts or illegal tampering.
- Accept responsibility for the care of the equipment and respect the individual work, files, and programs of other students.
- Keep his/her password confidential.
- Immediately report any misuse or abuse of the Internet to the lab supervisor.
- Report any security problems to the lab supervisor.

**IN SUMMARY - The Student Will Not:**

- Access inappropriate files or materials including all pornographic material.
- Access or modify other accounts, data, files, passwords.
- Allow others to use his/her account to access the Internet or any school network.
- Use the Internet to send or receive messages that are inconsistent with the District's Student Code of Conduct. This includes messages that are inflammatory, harassing in nature, sexist, racist, or contain obscene or pornographic material.
- Use the Internet for commercial or for profit purposes.
- Use the Internet to obtain or distribute illegal copies of software, printed materials or other materials to which he/she does not have ownership.
- Give out personal information on the Internet.
- Agree to meet in person people contacted via the Internet.

The Fraser Public School District, through a designated representative, reserves the right to access, read, and/or delete any information stored on the network. This would include student work, e-mail, or other files on the network.

This document is in effect until rescinded by the parent or the Fraser Public School District in writing. Failure to follow these policies will result in loss of Internet access and/or disciplinary action based on the District Student Code of Conduct.

**Student Acknowledgement and Understanding:**

I have read, understand and acknowledge all the expectations and the policy as set forth in this document. I agree to abide by the guidelines as stated.

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Student Signature

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Date

**Parent/Guardian Acknowledgement and Understanding:**

I have read, understand and acknowledge all the expectations and the policy as set forth in this document.

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Parent/Guardian Signature

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Date